

## **INVITATION TO BID**

**March 3, 2008**

**DUE DATE: March 19, 2008**  
**TIME: 2:00 p.m.**  
**LOCATION: University of Connecticut**  
**Capital Projects & Contract Administration**  
**31 LeDoyt Road**  
**Storrs, CT**  
**Attn: Mary Kate Kuzoian**

**(Sealed Bids – In Duplicate – Faxed Bids will not be accepted)**

The University of Connecticut is accepting sealed bids for:

**Window Replacement Project – Alumni Quad and Buckley Hall**  
**Project Number: 201438**

**UNIVERSITY OF CONNECTICUT**  
**Storrs, CT**

Bids must be submitted on the forms supplied and in the manner specified within the Bid Documents. **Bidders must order and reserve a set of bid documents prior to pick-up from Joseph Merritt & Co., 650 Franklin Avenue, Hartford, CT 06114, phone (860) 296-2500 or fax (860) 296-0414. Bid documents may be purchased for the cost of printing by business or personal check made payable to Joseph Merritt & Co.**

### **PRE-BID CONFERENCE**

There will be a job-site walkthrough at **The University of Connecticut, Capital Project & Contract Administration Conference Room, 31 LeDoyt Road, Storrs, CT** on **Thursday, March 6, 2008 at 10:00 a.m.** This walkthrough is ***not mandatory*** however; interested bidders are ***strongly encouraged*** to attend to view existing conditions. Meet at the **Capital Project & Contract Administration Conference Room at the Storrs Campus.** The Pre-Bid Conference will commence promptly at the time noted herein.

### **REQUEST FOR INFORMATION PROCEDURE**

All questions must be directed in writing to the Office of Capital Projects and Contract Administration, Attention, Ms. Mary Kate Kuzoian @ **(860) 486-1953 (fax)** using the Bidders Questionnaire form included within the bid documents. Questions received verbally will not be answered. **No questions will be accepted after 5:00 p.m. on Tuesday, March 11, 2008.** All answers will be published by written Bid Clarification. Extensions of RFI deadlines may only be revised via written Bid Clarification. It is the responsibility of all bidders to verify that they are current with all Bid Clarifications issued with the Office of Capital Projects and Contract Administration prior to bid submission.

**Contractor's Initials: \_\_\_\_\_**

**Bids will be accepted at the Office of Capital Project and Contract Administration, Storrs until 2:00 P.M. local time on March 19, 2008 at which time they will be publicly opened and read. All Bids must identify and list the pricing of sub-contractors in the space provided on the Form of Proposal.**

The Bid shall be accompanied by a Bid Bond in the amount of ten percent (10%) of the amount bid. All bonds required for this Project shall be acceptable to the University and, as a minimum, issued through a bonding company licensed to transact such business in the State of Connecticut and named on the current list of "Surety Companies Acceptable on Federal Bonds" as published in the "Treasury Department Circular 570".

The successful Contractor shall be required to provide a Labor and Material Payment Bond and a Performance Bond for one hundred percent (100%) of the Contract price.

In the bidding of most deferred maintenance, major renovation, and new construction projects, general contractors are advised they must award twenty-five percent (25%) or more of the values of their awarded contracts to certified SBE's; and, of that amount, twenty-five percent (i.e., 6.25%) or more must be awarded to SBE's who are also MBE's. The general contractors are responsible for ensuring that they and the SBE's they have selected are eligible contractors, and that they meet State requirements

The University reserves the right to reject any or all Bids, in whole or in part, to award any item, group of items, or total Bid, and to waive any informality or technical defects, if it is deemed to be in the best interests of the University.

No Bidder may withdraw its Bid within **ninety (90) days** of the date of the Bid opening. Should there be reasons why the Contract cannot be awarded within the specified period, the time may be extended by mutual agreement between the University and the Bidder.

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Mary Kate Kuzoian  
Purchasing Agent II

**Contractor's Initials:** \_\_\_\_\_